The Haryana Pond and Waste Water Management Authority

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Letter No. HPWWMA/2026/ENGG-CIVIL/193-A/ 10129-33 **Date:**29/09/2026

To

1. All Executive Engineers, PR-PW, Haryana.
2. All Executive Engineers, IWRD (Const. Unit), Haryana.
3. All Executive Engineers, IWRD, Haryana.
4. All Executive Engineers, ULBD, Haryana.
5. All Executive Engineers, MI-CADA, Haryana.

Subject: Revision of Fund Release Mechanism for Ponds Restoration/ Rejuvenation work.

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In supersession to this office letter HPWWMA/2026/ENGG-CIVIL/193-A/945-49, Dated 18.09.2026 , the Revised Fund Release Plan for Pond Works as decided by the Competent Authority is given below:-

Sr. No.	Stage / Milestone	%age Release of fund	Admissible cumulative release
1	On issue of Administrative Approval (AA)	0%*	No Fund will be released
2	On uploading of work order/Agreement Letter on PDMS Portal.	5%*	5% of (Agreement Amount with GST)
3	On achievement of 25% verified physical progress of work and uploading on PDMS portal.	20%*	Up to 25% of approved project cost
4	On achievement of 50% verified physical progress of work, and uploading on PDMS portal.	25%*	Up to 50% of approved project cost
5	On achievement of 75% verified physical progress of work and uploading on PDMS portal.	25%*	Up to 75% of approved project cost
6	On achievement of 90% verified physical progress of work and uploading on PDMS portal.	15%*	Up to 90% of approved project cost

Sr. No.	Stage / Milestone	%age Release of fund	Admissible cumulative release
7	On 100% physical completion of work in all respects and progress uploading on PDMS portal.	10%*	Up to 100% of approved project cost
8	After 100% uploading of completion certificate along with photographs		50% Release of retained Retention Money.
			100% of additional security if any to be released by Division office as mentioned in the bid document.
9	On completion of Defect Liability Period		50% of Retention Money to be released by Division office.
			100% of Performance security to be released by Division office as mentioned in the bid document.

Note-

1. The reckonable progress to be uploaded on PDMS portal for the purpose of release of fund by Authority shall be calculated based on quantity and rate of contract for the work executed by the concerned division.

3. %* release of fund=Agreement Amount+ GST (As Applicable) (To be released on pro-rata basis).

Physical progress for the purpose of release shall be certified by the concerned executing department/field officer on the basis of actual work executed at site and corresponding value of work done. The release at each stage shall be limited to the admissible cumulative percentage of the approved cost after adjusting the amount already released.

Conditions for Release of Funds

1. The above releases shall be **cumulative in nature** and the amount to be released at any stage shall be limited to the admissible cumulative percentage after adjusting the amount already released earlier.
2. The releases from Stage 2 onwards shall be made strictly on the basis of **verified physical progress of work** and the corresponding value of work executed at site, duly certified by the concerned executing department / field officer and updated/uploaded on PDMS portal.
3. Physical progress shall be assessed with reference to the **entire sanctioned scope of work** and not merely with reference to completion of individual components such as dewatering, de-silting, excavation, embankment or any other isolated item.
4. Release up to **100%** of the approved project cost shall be permissible only after **100% physical completion of work in all respects** at site and updated/uploaded on PDMS portal.
5. 50% of Retention Money and 100% of additional security if any to be released by Division office as mentioned in the bid document after 100% uploading of completion certificate along with photographs
6. 50% of Retention Money and 100% of Performance security to be released by Division office On completion of Defect Liability Period as mentioned in the bid document.

Clarification regarding Payment to Contractor / Agency

7. It is clarified that the above mechanism governs only the **release of funds by Haryana Pond and Waste Water Management Authority to the concerned executing department** and shall not be construed as authorizing corresponding full payment by the executing department to the contractor / agency.
8. The executing department shall make payment to the contractor / agency strictly in accordance with the **terms and conditions of the contract agreement**, approved DNIT / bid conditions, and the applicable Government instructions / codal provisions.
9. The executing department shall invariably retain / deduct / obtain, as applicable under the contract, the prescribed **Earnest Money**, **Performance Security, Retention money, and other contractual recoveries**.
10. The executing department shall also ensure compliance with all provisions relating to **defect liability period**, including rectification of defects, quality control obligations and release / refund of retained amounts only in accordance with the contract conditions and applicable rules / instructions.
11. Accordingly, even where funds have been released by the Authority up to **100% on submission/upload of completion certificate and other requisite documents**, the executing department shall release payment to the contractor / agency only after making all contractual deductions / recoveries and after retaining such amounts as are required under the agreement towards **Performance Security, retention money** and defect liability obligations.
12. The responsibility for enforcement of contractual conditions, quality control, defect rectification during defect liability period, maintenance obligations wherever applicable, and release / refund of security deposit or retention money in accordance with rules shall rest entirely with the concerned executing department.

This system will be applicable with effect of 01.10.2026.

This is issued with the approval of Competent Authority.

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For Technical Advisor,
HPWWMA, Panchkula

Endst No. HPWWMA/2026/ENGG-CIVIL/193-A 10134-41 **Date:** 29/09/2026

A copy of the above is forwarded to the following for information please:

1. ACS, Development and Panchyat Department, Haryana, Haryana Civil Secretariat, Sector 1, Chandigarh for information please.
2. Engineer in Chief IWRD (Const. Unit), Sector-5, Panchkula.
3. Chief Engineer, PR-PW, Sector-28, Madhya Marg, Chandigrh
4. Chief Engineer (HQ), ULBD, Sector-4, Panchkula
5. Chief Engineer, IWRD, Secrot-5, Panchkula.
6. Chief Engineer, MI-CADA, Secrot-4, Panchkula.
7. AFA, HPWWMA.
8. PA to EVC, HPWWMA.

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For Technical Advisor,
HPWWMA, Panchkula